**AMBASSADOR**

**WAYS TO PARTICIPATE IN THE HOLIDAY BAZAAR**

**The Holiday Bazaar is held from 10:00AM to 2:00PM on Saturday, November 19th, 2016 at Peace Lutheran Church of Plymouth, 3695 County Road 101, Plymouth**. (Just North of Greenwood Elementary School)

**HELP THE COMMUNITY – DAISY, BROWNIE, JUNIOR, CADETTE, SENIOR, AMBASSADOR GIRLS & TROOPS**:

* Donate canned goods or personal hygiene items for charity: Interfaith Outreach Community Partners.
	+ Look for drop-off site at Bazaar.

**ADVERTISE - DAISY, BROWNIE, JUNIOR, CADETTE, SENIOR, AMBASSADOR, ADULTS**:

* Color and distribute or display posters at least two weeks before the Bazaar
	+ Make copies of Holiday Bazaar poster.
		- 8.5”X11” or 11”X17”
	+ Ask local businesses, schools and churches to display posters.
	+ Fill in Signup Genius list with location placed.
		- Posters are our main source of advertising for the bazaar. Please help us advertise for a successful sale by encouraging every girl to decorate and hang 2 posters in the community. (Library, grocery stores, restaurants, etc. Wherever there is a community board.)
* Share Wayzata Service Unit Facebook Event page with your friends and family
* Invite your teachers, friends, family, grandparents

**\*NEW THIS YEAR\* BADGE & SECRET SHOPPER GUIDE: CADETTE, SENIOR, AMBASSADOR**

* Sign up for shift on WayzataHolidayBazaar Sign up Genius.
* Guide a small group of Daisy, Brownie, or Junior scouts through a badge
* Help them shop for their families based on guidelines given
* Arrive 5 minutes before your shift.
* Girls earn hours toward their Service to Girl Scouts pin

**FOOD SALES – Day of Event Worker: CADETTES, SENIORS & AMBASSADORS FROM WAYZATA SERVICE UNIT**:

* Sign up for shift on WayzataHolidayBazaar Sign up Genius.
* Sell food items in the kitchen - snacks, beverages, fast food items
* Arrive 5 minutes before your shift.
* Girls earn an hourly wage.

# CRAFT SALES – JUNIOR, CADETTE, SENIOR, AMBASSADOR

**DETAILS & GUIDELINES**

* 1. Sign up on WayzataSignUp Genius
	2. A $10.00 fee per table space is required to cover rental of the facility and/or custodial costs, as well as some advertising.
	3. Complete and submit ***Troop Money Earning Project Approval Form*** at least 30 days prior to the Bazaar. The form can be found online at the River Valleys website: <http://www.girlscoutsrv.org/volunteers/resources-training/volunteer-essentials/managing-finances/money-earning/>.
	4. Set-up will begin at 9:00 AM. Coffee and breakfast items will be available for sale during the setup time.
	5. Your Troop number will be on your designated table when you arrive. No switching please.
	6. Do not arrive before 9:00 AM to set up.
		1. Your Troop number will be on your designated table when you arrive. No switching please.
		2. Do not arrive before 9:00 AM to set up.
	7. Keep in mind that most of your customers will be other Girl Scouts and their families.
	8. Be sure to follow Safety-Wise for adult-to-girl ratios, etc.

## Each Troop MUST stay for the entire Bazaar and is responsible for providing all decorations and table coverings, bags, change, and clean up of its area. Please arrange your schedules accordingly so that your table is always staffed.

## NO BEAUTY SERVICES will be allowed. These include hair braiding, hair beading, face painting, and applying cosmetics or nail polish.

## NO GAMES will be allowed. The Bazaar is a craft sale, not a carnival.

### *According to Safety-Wise, raffles, drawings and games of chance are NOT appropriate money-earning activities and are NOT allowed at the Holiday Bazaar.*

## Do NOT copy other Troops’ crafts that you’ve seen in the past. If you are unsure if an item was available in the past, please ask the Holiday Bazaar chairperson.

## Crafts need to be made by the girls.

### Adults can demonstrate and assist the girls.

### Girls should NOT be in a position of admitting that they don’t know how a craft was made because a parent/adult made it.

### Girls may assemble crafts from purchased kits. (Consider pros and cons of saving time versus saving money.)

### Troops should NOT merely RESELL items such as Girl Scout cookies, hair clips, nail polish (even in “grab bags”). Girls should do something creative to make the crafts their own.

### Troops may sell food “gift” items that do not compete with Bazaar food sales area. They will need to be approved by the Holiday Bazaar chairperson.

* 1. ***Each Troop must throw out their trash and put away its own table and chairs as well as help clean up the facility.***
		1. *Remember, Girl Scouts leave a place cleaner than they found it.*

**HOW TO EARN THE HOLIDAY BAZAAR PATCH**

A Holiday Bazaar Participation Patch is available for all levels of Girl Scouting. The patch is given the first year a girl participates in the Bazaar. Red beads or sequins can be purchased by the Troop or girl and added annually as “berries” on a wreath to indicate additional years of participation. Patches are available for purchase from the Holiday Bazaar Coordinator at the event. ***The patches are not available at the Girl Scout Store.***

**HOLIDAY BAZAAR PATCH REQUIREMENTS**

**CADETTES/SENIORS/AMBASSADORS** (Do four of the following):

1. Make items for the Bazaar that have been approved by your Leader

2. Work on the service project:

a. Collect canned goods or personal hygiene items

b. Shop for a needy family using profits from the Bazaar

c. Write thank-you notes for food donations

d. Set up table to show service project

3. Do advertising, such as posters, flyers, or phoning

4. Solicit food donations for the kitchen

5. Work at least two hours at the Bazaar

6. Work two hours in the kitchen

7. Be a Badge & Secret Shopper Guide

